



## Parental involvement policy

### Statement of intent

We believe that children benefit most from early years education and care when parents/carers work together in partnership with Tansor Playgroup.

Some parents are less well represented in early years settings; these include fathers, parents who live apart from their children but who still play a part in their lives as well as working parents. In carrying out the following procedures, we will ensure all parents are included.

When we refer to 'parents' we mean both mothers and fathers; these include both natural or birth parents as well as step-parents and parents who do not live with their children, but have contact with them and play a part in their lives. 'Parents' also includes same sex parents as well as foster parents.

### Aim

Our aim is to support parents, as their children's first and most important educators, by involving them in their children's education and in the full life of the Playgroup.

We aim to ensure that all parents have the opportunity to be involved – these include fathers, parents who live apart from their children but who still play a part in their lives as well as working parents.

### Method

We will meet these aims through the following procedure whereby we:

- ensure ongoing dialogue with parents to improve our knowledge of the needs of their children
- will work closely with child minders who regularly drop off and collect children at Playgroup
- Share information with other settings that a child may attend with consent from the parent.
- inform all parents about how Tansor is run and its policies through access to written information and through regular informal communication
- encourage and support parents to play an active part in the management of the setting by taking on roles on the Tansor Playgroup Committee
- involve parents in the shared record keeping about their children - either formally or informally - and ensure parents have access to their children's written developmental records
- provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the setting
- hold meetings in venues that are accessible and appropriate for all
- welcome the contributions of parents, in whatever form these may take
- through the prospectus inform all parents of the systems for registering complaints or suggestions. All parents have access to our written complaints procedure
- We provide opportunities for parents to learn about the curriculum offered in the setting and about young children's learning, in the setting and at home.

In compliance with the Welfare Requirements, the following documentation is in place:

- admissions policy
- record of complaints
- complaints procedure
- developmental records for children

This policy was adopted at a meeting of  
Held on  
Signed on behalf of Tansor Playgroup Committee  
Role of signatory

Tansor Playgroup Committee

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25<sup>th</sup> June 2008

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Nicola Clayton-Bailey

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Chair of Playgroup Committee

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This policy was reviewed and updated on  
Reviewed on behalf of Tansor Playgroup Committee  
Role of reviewer

19<sup>th</sup> January 2010

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Faye Betts

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Jt Chair of Playgroup Committee

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